

# nasen Recognised Practitioner of SEND - Application Form

To apply for the 'Recognised Practitioner of SEND' award, follow the steps within this application form. Should you require any further information or support, we are available by telephone Monday-Friday 9am-4pm, **01827311500** or, alternatively, you can email [education@nasen.org.uk](mailto:education@nasen.org.uk).



**Important:** The **GREEN TEXT** within this document indicates compulsory information.

## Applicant Details:

Name: \_\_\_\_\_

Email address: \_\_\_\_\_

Setting name and address:

\_\_\_\_\_

\_\_\_\_\_

nasen membership number: \_\_\_\_\_

**Any personal data collected will be processed in accordance with our Data Protection Policy and as detailed in our Privacy Notice, which is available from nasen's Data Protection Officer.**

## **STEP 1: To demonstrate your awareness of, and commitment to, inclusion**

**Task:** To submit a short narrative account / personal statement demonstrating your awareness of, and commitment to, inclusion (maximum of 500 words).

Possible evidence:

- reference to relevant legislation and guidance (eg. Children and Families Act, 2014, The SEND code of practice, 2015, Equality Act 2010, The UNESCO Salamanca Statement, 1994)
- reference to the development of inclusion in your setting (eg. Inclusion policy)

Use the box below to submit up to 500 words demonstrating your awareness of, and commitment to, inclusion

**Demonstrate awareness of and commitment to inclusion** (maximum 500 words)

## STEP 2: A commitment to meeting the needs of children or young people with SEND

**Task:** To provide examples of how you meet the needs of children with SEND (this must include **example actions and their impact**, **relevant CPD** you have undertaken and **membership of at least one SEND-related professional body**)

Possible evidence:

- **actions taken and their positive impact** on the achievement, attainment and/or progress of children with SEND (examples of some of the aspects which you could include here are: adaptations within high quality practice, taking responsibility for effective SEN support, including intervention(s); collaboration with a range of staff; partnership working with outside agencies; facilitating the engagement of children with SEND within decision-making such as provision and policy- making)

- **relevant CPD**, which might include:

- any relevant qualifications you hold (eg. L3 EY SENCO);
- the title of any SEND face-to-face or online training you have taken in the last 3years
- other routes to professional learning in SEND you use (eg. which social media sites or general websites you visit for your own learning)
- the title of any books, journals or magazines you read to keep up to date withSEND
- website addresses of any news sources or organisations you regularly use to keep up to date with SEND (eg. nasen, DfE, Ofsted)

- **membership of relevant professional bodies** (eg. nasen, NAS, BDA, NASS) and the benefit of this to your practice

Use the table on the following page to share your commitments to meeting the needs of children with SEND. Please ensure that this is no more than 1000 words.

<b>Action</b>	<b>Impact</b>	<b>Next Steps</b>

### **STEP 3: A commitment to working in partnership with children with SEND and their families to secure positive outcomes**

**Task:** To provide examples of how you effectively work in partnership with children with SEND and their families (this must include how this engagement has had a **positive impact on outcomes** for children with SEND)

Possible evidence:

- how you engage directly with children with SEND for their benefit
- how you engage directly with parents/carers of children with SEND for the benefit of their children
- **how this engagement has had a positive impact** on outcomes for children with SEND (eg. testimonials from parents/carers)

Use the table on the following page to submit no more than 1000 words demonstrating your commitment to working in partnership with children with SEND and their families to secure positive outcomes.

<b>Action</b>	<b>Impact</b> (eg. testimonials from parents/carers)	<b>Next Steps</b>

## **STEP 4: Endorsement from a line manager or senior leader**

**Task:** To obtain an [endorsement from a line manager or senior leader within your setting](#)

Please ensure that a line manager or senior leader completes the below form to evidence.

### **Endorsement Form**

**Name of applicant:**

**Professional role:**

**Name of person endorsing application for nasen Recognised Practitioner of SEND**

**status:**

**Professional role:**

**Relationship to applicant:**

**Statement: This certifies that the applicant is eligible to receive the 'Recognised Practitioner of SEND' award. Must be completed by a line manager or a senior leader.**

I verify that the applicant named above demonstrates a consistent commitment to inclusion, to meeting the needs of children or young people with SEND and to working in effective partnership with children with SEND and their parents/carers/families by...*(please complete)*

**Signed**.....

**Date**.....



## STEP 5: Payment Process

If you are a nasen Silver or Gold member already, you need to make your payment of £98. You can do this either by:

- Calling us on 01827 311500 for an invoice OR
- Sending a cheque for £98 made payable to **nasen** to nasen House, 4/5 Amber Business Village, Amber Close, Amington, Tamworth, B77 4RP (include your full name and address, email address, contact telephone number, nasen membership number and **tell us that it is for the nasen recognised Practitioner of SEND.**)

If you are not yet a nasen Silver or Gold member, you need to join first. Visit nasen's website here <http://www.nasen.org.uk/why-join/> . When your membership has been activated, you can follow the step above to pay the £98 fee and submit your application.

## STEP 6: The Final Step

Please send this completed application form and payment electronically via email to [Education@nasen.org.uk](mailto:Education@nasen.org.uk) with the title 'nasen Recognised Practitioner of SEND'

An application can only be processed when all the required forms and payment are received.

Please sign below to state that the information provided in this application form is accurate.

*'I certify that the information I have provided in this application form is accurate'*

**Applicant signature:**.....

**Date:** .....